

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,  
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
Monday, November 16, 2020**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, November 16, 2020 at the Central Office Board Room, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Jeff Clauson:	Present
Kelly Hinrichs:	Present
Luke Janke:	Absent
Jamie Jorgensen:	Present – via zoom
Elizabeth Mayer:	Absent
Patrick McCarville:	Present
Elizabeth Mayer:	Present – Arrived at 7:02 pm

### **1. Call to Order**

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President Jeff Clauson called the regular meeting to order at 7:00 p.m. Mr. Clauson noted the Open Meetings Act was posted in the Board Room for public review.

### **2. Public Communications and Correspondence**

No comments or correspondence.

### **3. Approval of Agenda**

Motion to approve agenda as presented Passed with a motion by Kelly Hinrichs and a second by Patrick McCarville.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Patrick McCarville: Yea  
Yea: 4, Nay: 0

## **4. Administrative Reports**

### **4.1. Superintendent's Report**

### **4.2. Financial Report**

## **5. Consent Agenda**

Motion to approve Consent Agenda passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

### **5.1. Approve Minutes**

Next Regular Meeting Date: December 14, 2020

### **5.2. Approve Claims for Payment**

### **5.3. Approve Financial Report**

### **5.4. Approve Classified Staff**

Linda Chitwood resigned her position as Business Manager at the end of December, 2020.

Ami Gillespie resigned her position as Counseling Secretary at DC West High School.

Nicole Billedeaux was hired as Counseling Secretary at DC West High School.

Kris Gargano resigned her position in food service.

## **6. Old Business**

### **6.1. Middle/ High School Exterior Project Budget Update and Architectural Contract Amendment**

Dr. Poloncic shared an updated project budget from Boyd Jones for the scope of the middle/high school exterior project. The budget was less than the original estimate with an explanation provided by Boyd Jones. The company will continue to move forward with the project in order to get to a guaranteed maximum price (GMP).

BCDM also proposed an architectural contract amendment for the project. The administration recommended that the Board approve the contract amendment in order to provide BCDM a notice to proceed on the project.

Motion to approve the contract amendment with BCDM for the middle/high school exterior project in the amount of \$75,000 passed with a motion by Jamie Jorgensen and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

## **7. New Business**

### **7.1. Student, Staff, and Parent Engagement Survey Results**

Kate and Crystal from HUMANeX presented DC West's yearly student, staff, and parent engagement results. These results were reviewed with staff and administration and action planning around the results has taken place.

### **7.2. Fall 2020 Enrollment Report**

Superintendent Poloncic presented the annual enrollment report to the Board based upon data reported to the Nebraska Department of Education.

Despite several districts in the state reporting decreases in enrollment, DC West continues to trend upward in enrollment with a 14 student or 1.4% increase.

There was also an increase in net option enrollment with a net gain of 13 more option-enrolled students.

### **7.3. Facility Task Force 2020 Recommendations and Suggested Timeline**

The 2020 Facility Task Force recommended a timeline for a potential bond election created at their last meeting on Wednesday, November 4th.

The administration met with architectural and construction support in order to do pre-bond planning. The pre-bond planning was necessary in order to appropriately size and price a scope of work needed in the facility planning process.

The goal was to have a proposed scope of work with a bond proposal to present to the Board and communities for their input by January 2021.

### **7.4. Approve Playground Improvements at DC West Elementary**

PTSA recently donated \$35,000 for playground improvements.

In collaboration with administration, two bids for a basketball court, hoops, as well as four-square courts were received.

The following quotes were received:

Creative Sites, LLC: \$53,136

Crouch Recreation: \$49,213

The PTSA met to discuss the two quotes and asked if administration would forward the Crouch Recreation quote for \$49,213 as well as an additional quote for portable soccer goals in the amount of \$3,227 to the Board of Education for approval. These projects are proposed to be paid with the following funds:

Total: \$52,440

- \$35,000 PTSA donation

\$17,440 district contribution from the General Fund

The administration recommended the Board of Education approve this collaborative project with the PTSA in the total amount of \$52,440.

Motion to approve playground improvements of a basketball court, basketball hoops, 4 square courts, and portable soccer goals in the amount of \$52,440 from Crouch Recreation. This project to be paid for with a \$35,000 PTSA donation and the remaining \$17,440 from the general fund passed with a motion by Jeff Clauson and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

## **8. Adjournment**

Motion to adjourn meeting 7:29 pm passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

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Sabina Safford, Board Secretary

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Dr. Melissa Poloncic, Superintendent